

# WELCOME

## Welcome to Navy Gateway Inns & Suites

Thank you for Choosing NGIS, we're so glad to have you as our guest!

### Our MISSION

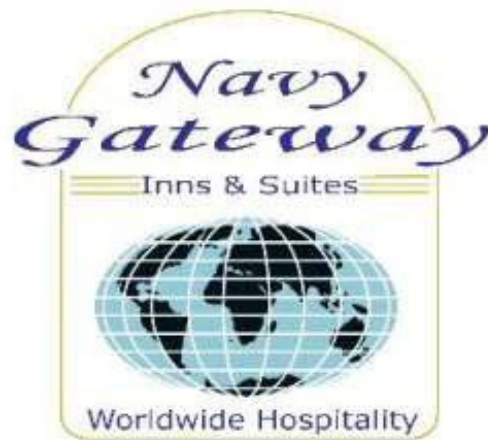
Provide quality, affordable lodging and hospitality services, which contribute to mission accomplishment and quality of life for a mobile Defense community.

### Our VISION

**Navy Gateway Inns & Suites** is **YOUR** preferred lodging choice.

### Our BRAND PROMISE

Creating comfortable guest services for those we serve: Today and Tomorrow.



### GUEST SATISFACTION

Please take a moment and complete a guest comment card located at the front desk, or the electronic survey sent after check out.

Your feedback is appreciated —Thank You

# LOCAL BASE INFORMATION

## Naval Air Facility Atsugi Japan

Naval Air Facility Atsugi enables maximum mission readiness of our tenant commands and activities by providing the highest quality installation services, facilities support and quality of life programs.

Welcome to Navy Gateway Inns & Suites, NAF Atsugi Japan. It is our pleasure to welcome you as our guest and we wish you a pleasant stay.

Our staff is committed to providing the highest level of customer service and we pledge to do our personal best to make your stay an enjoyable one.

Front Desk Associates are available 24 hours a day, 7 days a week at DSN (315) 264-3696 to provide additional help or information during your stay.

The Guest Services Directory is provided to familiarize you with the services and amenities we offer at NGIS. If you have any concerns, comments, or suggestions feel free to contact the front desk.

We look forward to seeing you again!

Sincerely,

*Nyisha Jackson*

General Manager

Child Development Center  
DSN 264-6518 M-F 0700-1700

Halsey Fitness Center  
DSN 264-6163 M-F 0600-1900  
Sat-Sun 0800-1600

Commissary  
DSN 264-3449 T-F 1000-1900  
T-SUN 1000 1800

Fleet & Family Support Center  
DSN 264-3372 M-F 0730-1630

NAF Atsugi Golf Course  
DSN 264-3779 M-S 0630-1730

Golf Practice Range  
W-M sunrise-2200 T 1200-2200

Ranger Fitness Center  
DSN 264-6163 M-F 0500-2100  
Sat 0800-1600

Tours & Travel  
DSN 264-3786 M-F 0900-1730

Navy Exchange  
DSN 264-3719 M-S 1000-1900  
SUN 1000-1900

Command Duty Desk  
DSN 264-2433 M-F 0700-1630

Pass and ID Office  
DSN 264-4554 M-F 0800-1600

COMMAND DUTY OFFICER  
81-090-2307-9499

EMERGENCY CALL 911 or 119

# GUEST SERVICES

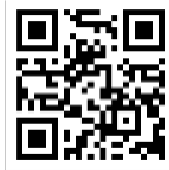
## NAVY GATEWAY INNS & SUITES

**We are** committed to providing our guests with comfortable and safe lodging accommodations. We offer the following information for your awareness and convenience to ensure your stay is enjoyable, and that we meet your expectations!

**Check-In.** Guests may check in at any time if a room is available. Check-in time is 3:00 p.m.

**Check Out.** 11:00 a.m. Early check-in and late checkout may be granted whenever possible.

**Community Activities and MWR Dining.** For more information, please visit the MWR website at <https://www.navymwr.org/links> or scan this QR code:



**Forget Something?** Complimentary items may be picked up at the front desk: razors, shaving cream, toothbrush, and toothpaste.

**Heating and Air-Conditioning System.** Some thermostat settings are centrally operated by the Public Works Department with indoor temperatures between 66 and 78 degrees. Individual room thermostats should be set no higher than 78 degrees per DoD and Navy regulations.

**Housekeeping Services.** Housekeeping services are provided 7 days a week. Linens are changed upon request or every 7th day. Amenities and bed/bath linens are available upon request.

**Maintenance.** Please let us know if your guest room requires maintenance service. Our Front Desk will provide assistance. Dial 0 from your guest room phone.

**Payment Options.** American Express, Discover, MasterCard, Visa, check/debit card, and traveler's checks. Personal checks are not accepted. NGIS no longer accepts cash. A form of payment is required at check-in. All guests must provide a valid credit card and government identification card at check-in.

**Personal Mail.** NGIS cannot receive personal mail. Please contact the Post Office or your local command if you have mail needs.

# STAY CONNECTED

## WIFI Instructions

### Internet Access:

1. Access your device setting for wireless adapter network setup.
2. Find “ Navy\_Gateway\_Inns”
3. Select Security Encryption WPA2, and enter password: NavyGatewayInns

(Note: Password case sensitive)

4. Open your browser. Follow the prompts, and accept the Terms and Condition.

For further assistance please contact the Front Desk or Americable, 241-2288 option 2, and leave your building and room number. They will call back.

## Telephone Dialing

DSN Operator: 0

NGIS Atsugi room phones have access to base numbers:

- Atsugi - Dial 264-XXXX (all 7 digits must be dialed)
- Yokosuka - Dial 243-XXXX (all 7 digits must be dialed)
- Yokota - Dial 225-XXXX (all 7 digits must be dialed)
- Zama - Dial 263-XXXX (all 7 digits must be dialed)
- Misawa - Dial 226-XXXX (all 7 digits must be dialed)
- Sasebo - Dial 252-XXXX (all 7 digits must be dialed)

To call other rooms | Dial the 7-digit number. Contact the front desk for other room numbers.

To place other calls | If you're staying in an executive suite in building 482 (room numbers 136,138,140,142,144 and 146), you can straight dial DSN numbers in CONUS, Hawaii, 104, use your room DSN phone.

To receive U.S. calls | The number is 011-81-467-63-XXXX (last 4 digits of your room phone number). For example, if your room phone number is 264-1234, the number to be dialed would be 011 -81-467-63-1234.

# DISASTER PROCEDURES

## Earthquakes

Although few and far between, earthquakes are a reality in Japan. If an earthquake occurs, keep the following in mind:

1. If indoors, stand under a doorway or get under a sturdy piece of furniture for shelter. Stay away from the windows.
2. If outdoors, stay in the open, away from buildings and overhead debris.

## Typhoon conditions

Atsugi is known for typhoons, which normally occur June-November. As the storms approach the Kanto Plain, the base and nearby installations prepare by setting the following typhoon readiness conditions.

Condition of Readiness (COR) 4: Destructive winds of 50 knots or more possible within 72 hours.

Condition of Readiness (COR) 3: Destructive winds of 50 knots or more possible within 48 hours.

Condition of Readiness (COR) 2: Destructive winds of 50 knots or more possible within 24 hours.

Condition of Readiness (COR) 1: Destructive winds of 50 knots or more possible within 12 hours.

During Condition 1, access on/off the base may be limited, and services may be closed. For more information monitor NAF Atsugi Facebook page, Commander's Base Access channel on television (channel 115), AFN radio (810 AM) or contact the weather office at 264-6311.

*For more info about NGIS Atsugi rules, refer to the NAFATSUGINST 11103 Series.*

**Evacuation Routes:** Evacuation route is located on the back of your door

# TELEVISION CHANNEL LINEUP

## Americable Channels

### Free AFN TV

Ch. 96 AFN News  
Ch. 97 AFN Sports  
Ch. 98 AFN Pacific  
Ch. 99 AFN Spectrum

Ch. 100 AFN Sports 2  
Ch. 101 AFN Family  
Ch. 102 AFN Movies

Ch. 103 NHK-G  
Ch. 104 NHK-E  
Ch. 105 NTV 4  
Ch. 106 TBS 6  
Ch. 107 FUJI 8

### Free Local TV

Ch. 108 ASAHI 10  
Ch. 109 TOKYO 12  
Ch. 110 TVK 42

## Digital Basic

Ch. 120 FOX Sports 1 HD  
Ch. 121 FOX Sports 2 HD  
Ch. 122 Big 10 HD  
Ch. 123 USA Network  
Ch. 125 FXX HD  
Ch. 126 TV Land  
Ch. 127 Animal Planet HD  
Ch. 128 Travel Channel  
Ch. 129 TLC  
Ch. 131 Food Network HD  
Ch. 132 HGTV HD  
Ch. 133 A&E HD East  
Ch. 134 FX HD  
Ch. 136 Lifetime HD  
Ch. 137 Lifetime Movie Network HD  
Ch. 138 FX Movie Channel HD  
Ch. 140 Paramount Network HD  
Ch. 141 Comedy Central HD  
Ch. 142 Fox News Channel  
Ch. 145 The History Channel  
Ch. 146 CMT  
Ch. 148 MTV 2  
Ch. 149 VH1  
Ch. 150 BET  
Ch. 153 EWTN  
Ch. 156 Freeform HD  
Ch. 157 Nick Jr  
Ch. 158 Nickelodeon HD  
Ch. 208 Fox Business HD

Ch. 209 Vice  
Ch. 210 Military History Channel  
Ch. 211 American Heroes Channel  
Ch. 212 Discovery Channel HD  
Ch. 213 Science Channel HD  
Ch. 214 National Geographic HD  
Ch. 215 Outdoor Channel HD  
Ch. 216 Sportsman Channel  
Ch. 218 CBS Sports Network  
Ch. 223 The Golf Channel HD  
Ch. 224 Investigation Discovery HD  
Ch. 225 Crime + Investigation  
Ch. 228 Cooking Channel  
Ch. 229 OWN ~ Oprah Network  
Ch. 231 Discovery Family Channel  
Ch. 232 FYI Channel HD  
Ch. 234 Hallmark Channel HD  
Ch. 235 HallmarkMovies & Mysteries HD  
Ch. 236 Lifetime Real Women  
Ch. 238 Magnolia Network HD  
Ch. 239 AMC  
Ch. 240 BBC America  
Ch. 241 BBC World  
Ch. 242 IFC  
Ch. 243 Sundance  
Ch. 244 WE (Women's Entertainment)  
Ch. 245 Bravo  
Ch. 246 Oxygen  
Ch. 247 Universal Kids

## **Stingray Digital Audio Channels**

Ch. 901 Pop Classics	Ch. 902 Classic Masters	Ch. 903 Chamber Music	Ch. 904 Broadway
Ch. 905 Eclectic	Ch. 906 The Spa Lounge	Ch. 907 Easy Listening	Ch. 908 Smooth Jazz
Ch. 909 Jazz Masters	Ch. 910 Jazz Now	Ch. 911 Hip Hop	Ch. 912 Swinging Standards
Ch. 913 Gospel	Ch. 914 Christian Pop & Rock	Ch. 915 No Fences	Ch. 916 Country Classics
Ch. 917 Hot Country	Ch. 918 Alt Country/Americana	Ch. 919 Bluegrass	Ch. 920 Jukebox Oldies
Ch. 921 Flashback 70's	Ch. 922 Everything 80's	Ch. 923 Nothin' but 90's	Ch. 924 Pop Adult
Ch. 925 Rock	Ch. 926 Classic Rock	Ch. 927 Heavy Metal	Ch. 928 Alternative
Ch. 929 Adult Alternative	Ch. 930 Alt Rock Classics	Ch. 931 Hit List	Ch. 932 Dance Clubbin'
Ch. 933 Groove	Ch. 934 Maximum Party	Ch. 935 Hip-Hop/R&B	Ch. 936 The Chill Lounge
Ch. 937 Jammin	Ch. 938 Soul Storm	Ch. 939 Classic R&B	Ch. 940 The Blues
Ch. 941 Éxitos del Momento	Ch. 942 Ritmos Latinos	Ch. 943 Éxitos Tropicales	Ch. 944 Rock en Espanol
Ch. 945 Romance Latino	Ch. 946 Retro Latino	Ch. 947 Y2K	Ch. 948 Folk Roots
Ch. 949 Kids' Stuff	Ch. 950 Holiday Hits		

# ROOM EQUIPMENT INSTRUCTIONS

## **TV Remote Control Operation:**

### **To turn on TV and Cable Box**

- Press System button on remote
- Press Cable button on remote
- *Then change channels and volume using those respective buttons*

## **Alarm Clock Instructions:**

### **Timex Alarm Clock Radio**

Setting the alarm:

- Press Alarm Set, the press or
- Select a preset radio button (skip this step to wake to buzzer)
- Press Enter

To use MP3 line-in:

- Plug cord into any music device's headphone jack or line-out jack
- Press Aux button on top of clock radio to play your music

## **NAF Atsugi Schedule Heating and Cooling Season:**

### **Heat On/Off:**

Start up: 3 Days below 63 Degree Fahrenheit  
17.2 Degree Celsius and falling

Shut Down: 3 Days below 63 Degree Fahrenheit  
17.2 Degree Celsius and rising

### **Air Conditioning On/Off:**

Start up: 3 Days below 78 Degree Fahrenheit  
25.5 Degree Celsius and rising

Shut Down: 3 Days below 80 Degree Fahrenheit  
27 Degree Celsius and rising



# DINING OPTIONS FOR ON AND OFF BASE

Trilogy  
264-2567

- Skywriters & Smokey's  
Features gourmet sandwiches, tasty paninis, fresh salads, premium coffee and tea, desserts and more.  
Smokey's features beef brisket, pulled pork, barbeque chicken, and more.  
M-F 0600-2000 S-S 0800-2000
- Bistro Factory  
Features steak, wings, and more.  
M-F 1700-2000
- First and Ten Sports Bar  
American-style all-hands sports bar.  
T-T 1600-2100 F-SAT 1600-2300

Subway  
1000-1900 SUN-SAT and 1030-1900 HOL.

Popeyes  
264-4040  
1000-1900 SUN-SAT and 1030-1900 HOL.  
Delivery from 1600-1900 SUN-SAT and 1600-1800 HOL.

McDonalds  
0600-2200 SUN-SAT & HOL.

Tanuki Tavern  
Offers a full-service bar, billiards, darts, and shuffleboard to E-7 & above, civilian equivalents and their spouses.  
264-3620 T 1600-2100 F-SAT 1600-2300

Far East Café (Galley)  
Open to all active duty personnel attached to NAFA or tenant commands, as well as personnel on TAD.  
Features a 21-day menu cycle along with a speed line and deli bar.  
264-3129 M-SAT 0530-1800 SUN 0700-1800

Parcheezi's  
Offers a collection of house favorites and specialty pizzas, calzones, strombolis, pasta and wings.  
264-6383  
Sun-T 1100-2000 F-SAT 1100-2200

Taco Bell  
1000-2000 SUN-SAT and 1030-1900 HOL.

Pizza Hut  
264-4040  
1030-2000 SUN-SAT and 1100-1900 HOL.  
Delivery from 1600-1900 SUN-SAT and 1600-1800 HOL.

Outside NAF Atsugi Main Gate, dining options include sushi, burritos, and Brazilian and Filipino fare. Further up Route 40, towards Sagamino Station, options include yakiniku, conveyor-belt sushi, Laotian and Sri Lankan cuisine, and a bakery, plus a popular American fast-food chain and convenience stores.

The Ebina Station area contains Ebina ViNAWALK and the LaLaPort shopping mall. Around the ViNAWALK, you can find coffee and donuts, fast-food, conveyor-belt sushi, a cat café, ramen, and seafood. LaLaPort houses a large food court with traditional and modern Asian-style dining, as well as a floor with restaurants, including sushi, buffet-style dining, Hawaiian, Latin American, and more. The walkway leading from Ebina Station to LaLaPort is home to a wide selection of cafes and small restaurants.

The Yamato Station area offers a large variety, such as yakiniku, tonkatsu, ramen, Chinese, Indian, Italian, steak and hamburgers, coffee shops, and both local and international fast-food chains.

# OTHER INFORMATION AND SPECIAL NOTICES

**Link to MWR Japan:**

<https://www.navymwrjapan.com/>